

	Minutes of the Full Governing Body Meeting of Lady Margaret School		Date/time: 30 th March 2022, 6.00pm
Present:	Ms Delrita Agyapong Prof Saeema Ahmed-Kristensen Mr Justin Bairamian, Vice Chair Mrs Maxine Boersma Mrs Marianne Coates Mr James Ewins Ms Kate Foulds Mr William Hunter Mr Choong Kwan Mrs Arabella MacIntyre Mr Nigel Parker Mrs Sarah Peart, Deputy Vice Chair Revd Penny Seabrook, Chair Mr Paul Sloan Ms Elisabeth Stevenson, Headteacher	In attendance:	Mrs Wendy Gainham, Clerk to Governors Ms Nicola Lupton, Deputy Headteacher Miss Charlotte Walton, Assistant Headteacher and Director of Sixth Form Mrs Sarah Webber, Deputy Headteacher

Revd Penny Seabrook opened the meeting with a prayer at 6.00pm

Agenda Item	Action	By whom	By when
2. Apologies for absence 3.1 Apologies had been received from Mrs Severine Gould, Ms Rea Zhubi and Mr Richard Wormell. Permission for absence was granted.			

Signed.....

Date.....

Chair of FGB

Agenda Item	Action	By whom	By when
<p>3. Welcome and Introductions</p> <p>3.2 The Chair welcomed all those present and in attendance.</p> <p>3.3 The Chair was delighted to introduce two new governors, Prof Saeema Ahmed-Kristensen (Foundation Governor) and Ms Delrita Agyapong (Local Community Governor), both of whom brought excellent skills and experience to the Governing Body.</p>			
<p>4. Introduction to new Head Girls</p> <p>4.1 The Chair then introduced the two new Head Girls, Miss Clemmie Ewins and Miss Ava Huntrods.</p> <p>4.2 The Headteacher explained that there had been a rigorous selection process for the new Senior Order which comprised of a team of 10 students, and thanked Foundation Governor, Mr Paul Sloan, for joining the interview panel.</p> <p>4.3 The Senior Order team would run the houses and promote that aspect of school life. Since being appointed they had made a fantastic start, eg organised the recent International Food Hall which had been a great success. They also had ideas for events during the summer term including a fun run.</p> <p>4.4 Miss Huntrods ran through the plans for the course of the year and explained that the main focus would be on reunifying the school following two and a half years of having had no communication between the year groups. House events which encompassed the whole school would hopefully achieve this.</p> <p>4.5 Miss Ewins explained that the all hands on deck approach to the Food Hall had helped to solidify the team. As well as bringing the year groups back together, the new Senior Order team aimed to celebrate the individual, for example through Diversity Week.</p> <p>4.6 The new Head Girls looked forward to working with governors and staff.</p> <p>4.7 The Chair acknowledged that the new Head Girls were in Year 12 and taking on this role alongside completing their UCAS applications etc.</p> <p>4.8 Foundation Governor, Mr Paul Sloan, had been impressed by the Head Girls' clear vision for the roles.</p> <p><i>Miss Ewins and Miss Huntrods left the meeting at 6.10pm</i></p>			

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<p>4. Declaration Governors' Interests</p> <p>4.1 The Clerk circulated a hard copy of the Register of Pecuniary Interests document and asked governors to declare any interests specific to the items on the agenda of this meeting.</p> <p>4.2 No interests were declared.</p>			
<p>5. Membership of the Governing Body</p> <p>5.1 The current List of Governors document had been sent with the agenda.</p> <p>5.2 The Chair advised that Miss Vithya Premkumar had stepped down as Staff Governor this month at the end of her four-year term and wished to pass on thanks from the Governing Body to Miss Premkumar for her input as a Staff Governor. It was noted that a thank you gift had been sent from the Governing Body.</p> <p>5.3 There were now two staff governor vacancies and governors noted that the recent staff governor election process had not resulted in any candidates coming forward.</p> <p>5.4 The Chair therefore asked Miss Kate Foulds, Staff Governor, to encourage prospective applicants to come forward as it was very useful to have a staff voice on the Governing Body.</p>	Encourage prospective staff governor candidates to come forward	KF	Ongoing
<p>6. Membership of Committees and Link Governors</p> <p>6.1 The current Membership of Committees 2021-2022 document had been sent with the agenda.</p> <p>6.2 The Chair pointed out that the new Governors had not yet been included in this document.</p> <p>6.3 The Chair asked the new Governors to let the Clerk know which committees they would be interested in joining.</p> <p>6.4 The Chair had noted that Mrs Severine Gould was currently Link Governor for Humanities and Science therefore she suggested that Prof Saeema Ahmed-Kristensen may wish to discuss taking on one of these roles.</p>	<p>New governors to advise Clerk which committee(s) they wished to join.</p> <p>Consider taking on either Link Governor for Humanities or Link Governor for Science role</p>	<p>New governors</p> <p>SAK</p>	<p>Ongoing</p> <p>Ongoing</p>

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6.5 A report from the Link Governor for MFL had been sent with the agenda.			
6.6 The Link Governor for MFL had raised the issue of the lack of Language Assistants however was aware that this was due to budget constraints.			
6.7 The Chair suggested that parental support might be utilised in this area and the Headteacher agreed this could be a possibility.			
6.8 A report from the Link Governor for Sixth Form/Senior Order/School Council/Careers had also been sent with the agenda.			
6.9 The Link Governor for Sixth Form/Senior Order/School Council/Careers had been very impressed by the work of the Sixth Form team in particular through the addition of the Head of Year 13 role.			
6.10 The Chair thanked the Link Governors for their time and input.			
6.11 The Link Governor for English asked whether any progress had been made with setting up her visit to the English Department.			
6.12 The Clerk advised that she was waiting for suggested dates from the English Department and expected this would now take place in the Summer Term.			
6.13 The draft Governors' Visits to the School Policy had been sent with the agenda.			
6.14 The Chair recommended that all governors visiting the school read the policy and pointed out that a visit report template was available in the appendices section of the policy.			
6.15 The Chair reminded governors that during a visit to the school their role was to support and take note of all the positives as well what could be improved.			
6.16 Mr Nigel Parker proposed to approve the policy. The Chair seconded the proposal.			
6.17 Governors approved the policy.	Publish policy	Clerk	asap
7. Draft Minutes of the Meeting held on 15th December 2021			
7.1 The draft minutes of the meeting held on 15th December 2021 had been sent with the agenda and were agreed to be an accurate record. One copy was signed by the			

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Chair.			
<p>8. Matters Arising Not Covered Elsewhere on the Agenda</p> <p>8.1 Referring to the discussion on covid documented under item 9, Matters Arising Not Covered Elsewhere on the Agenda, on page 10 of the minutes of the meeting held on 15th December 2021, the Headteacher reported that currently there were 13 cases of covid amongst students and 3 cases amongst staff. Governors should note that staff were also absent due to general illness therefore cover had been challenging in the last few weeks, partly due to the fact that it was very difficult to get supply teachers at the current time.</p> <p>8.2 In summary, there was a stable covid case rate and the same arrangements remained in place, ie students and staff were still self-isolating if they tested positive for covid.</p> <p>8.3 The school would await further guidance for April and would keep governors updated.</p> <p>8.4 Referring to item 15.2 Mr James Ewins asked the Chair whether SEND training had been sourced for the Link Governor for SEND?</p> <p>8.5 The Clerk reported that a course had been sourced however the Link Governor for SEND had been unable to attend. The Clerk would follow up and ensure alternative training was sourced.</p>	<p>Source SEND training for Link Governor for SEND.</p>		
<p>9. Communications</p> <p>9.1 The following documents had been sent with the agenda:</p> <ul style="list-style-type: none"> ● A letter from the Department for Education dated 16th February 2022 regarding a new Regions Group. ● A letter from the LDBS dated 29th March 2022 regarding the Government's White Paper on education. <p>9.2 The Chair drew governors' attention to the move towards academisation of all schools as detailed in the LDBS letter.</p> <p>9.3 The Headteacher reported that she had recently attended a meeting chaired by the</p>			

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<p>CEO of the LDBS as well as a secondary headteachers' meeting; the White Paper had been considered in some detail at both meetings.</p> <p>9.4 The Headteacher felt that the key issues for the school would be the drive to join an academy trust and the move from a grade 4 to a grade 5 as a key measure for GCSEs.</p>			
<p><i>Mrs Arabella MacIntyre joined the meeting at 6.25pm.</i></p>			
<p>9.5 The LDBS was working closely with the DfE and would explore various options for creating multi academy trusts, such as organising these geographically and mixing primary and secondary schools.</p>			
<p>9.6 The Headteacher reported that the Green Paper on SEND had been published the previous day. The school had been pleased to learn that going forward there would be a single EHCP form to be used by all boroughs which would be very helpful.</p>			
<p>9.7 A governor asked how academisation would impact the LDBS. The Chair advised that as it had 58 schools under its umbrella this would result in a significant structural change at the LDBS.</p>			
<p>9.8 Governors agreed that the school should take a proactive approach in order to take advantage of any available funding.</p>			
<p>9.9 The Headteacher advised that Local Authorities would be given the power to form MATs however her preference was to be part of an LDBS MAT.</p>			
<p>9.10 Governors noted that several schools in the borough were already part of a MAT, however, none of these had more than one school within Hammersmith and Fulham.</p>			
<p>9.11 The Headteacher planned to put herself forward to be part of the LDBS Headteacher Consultation Group, however the Chair did not have the capacity to play an active role in this process.</p>			
<p>9.12 The Chair therefore encouraged other governors who were interested in contributing to the consultation, to do so, and they should notify the Clerk if they wished to put themselves forward.</p>	<p>Governors to notify Clerk if they wish to get involved with the LDBS Consultation Group</p>	<p>All</p>	<p>Ongoing</p>

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<p>9.13 A Parent Governor, who, as Chair of Governors at a school within the Diocese of Southwark, had some insight into Southwark’s approach to MATs and advised that the Southwark Diocesan Board of Education’s policy was to have one single MAT. It was felt that the LDBS approach would be much broader.</p>			
<p>10. Reports from Committees and Working Parties</p> <p>10.1 Curriculum Committee – the draft minutes from the meeting held on 8th March 2022 had been sent with the agenda.</p> <p>10.2 The Chair of the Curriculum Committee wished to draw governors’ attention to the discussion on Eucharist at item 3 (Matters Arising) on page 2 and noted that the Chair was going to put the School Chaplain in touch with a Youth Worker.</p> <p>10.3 Governors also noted under item 4.5 on page 3, that some students would sit external exams this summer without having had prior experience of this.</p> <p>10.4 As recorded under item 7.8 on page 9, the Curriculum Committee had discussed whether it would be helpful to identify a particular governor who was conversant in performance measures and who could be called upon in the event of an Ofsted inspection. Mr Paul Sloan volunteered to take on this role.</p> <p><i>Mr William Hunter arrived 6.35pm</i></p> <p>10.5 It was noted that a number of governors had recently attended an Ofsted awareness training session.</p> <p>10.6 The Vice Chair suggested that an away day similar to the one organised a few years ago might be useful.</p> <p>10.7 Mr James Ewins reported that he had recently completed an excellent online training session which took around 1 hour 20 minutes, through The Key.</p> <p>10.8 The Clerk agreed to look into how to access this training for governors.</p> <p>10.9 Referring to item 5 on page 5, Sixth Form update and planning for 2021-22, Mr James Ewins had recently become aware of the DfE’s requirement attached to new Sixth form funding for next year, ie an extra 40 hours per year of face to face education, and wondered whether the school was aware of this.</p>	<p>Source The Key Ofsted training for governors</p>	<p>Clerk</p>	<p>asap</p>

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10.10 The Assistant Headteacher and Director of Sixth Form and the Deputy Headteacher Pupil Progress were both confident that this was covered as Sixth Form students at Lady Margaret School were already exceeding guided learning hours.			
10.11 Mr James Ewins agreed to pass on the link to the DfE's 16-19 funding additional hours study programme to the Clerk who would forward this on to the Bursar.	Forward link to DfE's 16-19 funding additional hours study programme to the Clerk who would pass on to Bursar	JE/Clerk	asap
10.12 The Chair of the Finance and Resources Committee confirmed that his committee was already aware of this extra funding.			
<p>10.13 Finance and Resources Committee – the following documents had been sent with the agenda:</p> <ul style="list-style-type: none"> ● February 2022 Budget and Year End Forecast for Governors ● Three Year Forecast 2021-2022 to 2024-2025 for Governors ● Draft minutes of meeting held on 22nd March 2022 			
10.14 The Chair of the Finance and Resources Committee wished to draw attention to the Year End Forecast and was pleased to report that there was still a balanced budget.			
10.15 Governors should note, however, the rising cost of utilities; the school was awaiting revised figures for electricity. In the meantime, the Bursar had included an extra allowance for those for the rest of the year.			
10.16 In addition, the Rose Fund was not performing as well as previously due to the events of the last two years, and there was a particular issue with engaging Year 7 parents. The school was therefore planning a number of events to try to engage parents.			
10.17 The school had recruited an excellent Head of Fundraising, however she had recently resigned due to relocation. The Bursar was therefore recruiting a replacement and if any governors were aware of anyone suitable for this role, they should let the school know.	Advise school of any suitable candidates for Head of Fundraising role.	All	Ongoing
10.18 In terms of the Three Year Forecast the reserves remained very healthy and the financial picture was strong.			

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10.19 The school was benefitting from an increase in funding per pupil in Sixth Form which had healthy numbers due to the excellent work done on Sixth Form recruitment.			
10.20 Governors agreed that the school was very fortunate to have an excellent finance team in place. The Chair of the Finance and Resources Committee confirmed that this was evident through the annual audit.			
10.21 Governors asked whether there was a succession plan in place for the Bursar's role? The Chair of the Finance and Resources Committee felt it was difficult to have anything in place within a school for this type of role as it was a unique position.			
10.22 The Chair was aware that the Local Authority had provided interim support previously during a gap between Bursars.			
10.23 The Headteacher confirmed that interim support would be available from the school's finance support provider. In addition, the Finance and Payroll Officer was very competent and could cover on a day to day basis.			
10.24 The Chair asked whether succession planning was included within the Risk Register. The Chair of the Audit and Risk Management Committee confirmed that it was.			
10.25 The Chair was aware that demographic projections had just been published and falling pupil numbers would impact secondary schools from 2025 therefore the school would need to start factoring this into its Three Year Forecast in the near future.			
10.26 Staffing and General Purposes Committee – the minutes of the Staffing and General Purposes Committee meeting held on 22nd February 2022 had been sent with the agenda.			
10.27 The Chair of the Staffing and General Purposes Committee drew governors' attention to item 6 on page 6, Safeguarding and Child Protection Policy COVID-19 Annex.			
10.28 The government had issued new guidance shortly before the meeting and further guidance had been expected a few days later. The committee had concluded that it			

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<p>was unlikely that the further guidance would require any significant changes and that turned out to be the case.</p> <p>10.29 The policies in place were robust and compliant with current guidance.</p> <p>10.30 On 1st April 2022 further guidance was expected and the Chair believed this would be a consolidation of existing guidance. If this was the case then a redrafting exercise would not be required as the current policy and annex allowed the SLT to take on board any changes in guidance.</p> <p>10.31 If the new guidance included significant changes then the Chair of the Staffing and General Purposes Committee and other governors would be available to advise the school as necessary.</p> <p>10.32 Referring to item 7, Audit and Risk Management, on page 11 of the minutes, the Chair of the Staffing and General Purposes Committee advised that his committee was reporting back to the Audit and Risk Management Committee where appropriate.</p> <p>10.33 The Chair thanked the Chair of the Staffing and General Purposes Committee for his input.</p>			
<p>11. Scheme of Delegation.</p> <p>11.1 A draft Scheme of Delegation had been sent with the agenda. This had been re-drafted by the Chair of the Staffing and General Purposes Committee who referred governors to Annexe D on page 9, the Admissions Committee Terms of Reference.</p> <p>11.2 The Chair of the Staffing and General Purposes Committee provided some context; due to previous disagreements, the approval of the various admissions policies and documents had to go to the Full Governing Body.</p> <p>11.3 However, from time to time it was necessary to tweak the policies, for example most recently concerning the educational criteria for the Sixth Form, and quite often minor technical changes had to be made within strict time limits.</p> <p>11.4 In such cases the Chair of the Admissions Committee had to take chair's action in order to meet publishing deadlines.</p>			

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<p>11.5 The Chair of the Staffing and General Purposes Committee therefore proposed to delete the wording in paragraph 2 'make proposals to governing body' and replace with 'review and approve the School's admissions policies and arrangements'.</p> <p>11.6 The Chair stressed that this did not prevent a full oversight by the Full Governing Body because throughout the Scheme of Delegation the Full Governing Body was fully entitled at any stage to take back any matter devolved to a particular committee.</p> <p>11.7 In addition, any actions taken by the Admissions Committee were reported in full to the Full Governing Body.</p> <p>11.8 In paragraph 3 the wording 'if delay is likely to be seriously detrimental to the interests of the school' should be removed as this was no longer necessary.</p> <p>11.9 The Chair proposed a vote. The Chair of the Admissions Committee proposed to approve these amendments and the Chair of the Finance and Resources Committee seconded the proposal.</p> <p>11.10 The amendments were approved unanimously by the Governing Body.</p> <p>11.11 The Chair thanked The Chairs of the Admissions Committee and the Staffing and General Purposes Committees for their work on the draft document.</p>	<p>Publish amended Scheme of Delegation</p>	<p>Clerk</p>	<p>asap</p>
<p>12. Governors' Visits to the School Policy</p> <p>12.1 Refer to item 6.</p>			
<p>13. Report by the Headteacher</p> <p>13.1 The Headteacher's Report to the Governors Spring 2022 had been sent with the agenda.</p> <p>13.2 The Headteacher wished to thank the Deputy Headteacher Curriculum, Deputy Headteacher Pupil Progress and the Assistant Headteacher and Director of Sixth form for their contributions to the report.</p> <p>13.3 She also thanked Staff Governor, Ms Kate Foulds as a member of the teaching staff and the Clerk as a member of the support staff for their support.</p>			

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13.4 School events and trips had resumed this term, for example, as seen on page 1 of the Headteacher's report, Year 7 had enjoyed a retreat day at St Paul's Cathedral which was the first whole year trip since the pandemic.			
13.5 An overview of the work carried out on the overall aims of the School Development Plan had been provided on page 2.			
13.6 Page 3 contained an update on A Level and GCSE exams which were going ahead. The school had nevertheless had worked hard to ensure that robust internal data was in place should there be a sudden change of events.			
13.7 Year 11 and Year 13 students were doing well in terms of preparation for their external exams.			
13.8 The pastoral team had worked hard to support those students and the Headteacher wished to record her thanks to the Heads of Year and School Chaplain, as well as the school's clergy links in local churches, in particular to the Chair of Governors, Revd Penny Seabrook, Revd Tim Stilwell at St Dionis and Revd William Rogers and team at St Matthew's. Their prayers and ongoing care had made an enormous difference.			
13.9 Governors had already received an update on predictions as detailed in the minutes of the Curriculum Committee meeting held on 8 th March 2022.			
13.10 On page 4 of the report the Deputy Headteacher Curriculum had provided a comprehensive review on Teaching and Learning and much of this had been covered at the Curriculum Committee meeting on 8 th March 2022.			
13.11 The Deputy Headteacher Curriculum wished to highlight some additional points.			
13.12 She had included a copy of the form used for moderation of the book looks which had taken place in January. This had focussed on moderation and standardisation of procedures and the form should provide governors with an idea of how robust that process was.			
13.13 The most recent round of book looks had just been completed and had been used as an opportunity to ensure that everyone was implementing the list of non-			

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negotiables in marking and feedback.			
13.14 SLT had looked at samples of work from those members of staff who needed to be reassessed.			
13.15 The R&D groups were currently preparing for their presentations in April. The Deputy Headteacher Curriculum had met with the facilitators today to go through the final stages of that process.			
13.16 The ECTs were in the middle of their end of term reviews.			
13.17 On Page 7 an update on the Sixth Form had been provided.			
13.18 The Assistant Headteacher and Director of Sixth form took governors through the main headlines of her Sixth Form update on pages 7-10.			
13.19 Year 13 students were making good progress with their post 18 pathways and the school was pleased with the number of places secured at Oxbridge. Art foundation applicants had also been successful.			
13.20 The Year 12 university application process had just started using the digital platform Unifrog and an Oxbridge meeting had taken place yesterday.			
13.21 The new post of Head of Year 13 had been very helpful, particularly in terms of supporting students. There was no evidence of a significant increase in mental health issues amongst Sixth Formers; those students who were being supported had long standing issues.			
13.22 The Headteacher referred governors to the latest attendance figures on page 10 of her report and it was noted that the school was just below target. The number of absentees was not significant and the Heads of Year were supporting any students who were not coming into school.			
13.23 The Chair asked whether there was a particular reason behind the lower Year 11 attendance rate. The Headteacher advised that this was due to a number of students with serious mental health issues where children's services were involved.			
13.24 A governor asked whether the school was monitoring students' online behaviour.			
13.25 The Headteacher advised that the Heads of Year had to deal with a large number of			

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<p>social media related issues on an ongoing basis, particularly lower down school. The basic principle was that students should behave online how they would in person and the school was doing all it could to encourage this, for example through its PSHE programme.</p>			
<p>13.26 A parent governor noted that as reported on page 3 of the report, the school continued to run parents' evenings online. He had been made aware that some parents had been unable to book any online slots by the time they had arrived home from work and asked whether the school kept a record of those parents who did not attend as he was concerned that the school might be discriminating against working parents.</p>			
<p>13.27 The Headteacher understood that parents' evening slots were released before the date of the parents' evening.</p>			
<p>13.28 In addition, for the Year 9 parents' evening, which was an important stage before students moved into Year 10, the school day had finished early to allow more time for this.</p>			
<p>13.29 A discussion followed regarding the pros and cons of online parents' evenings.</p>			
<p>13.30 Whilst the Headteacher was aware that online parents' evenings were difficult for some parents, she was of the view that they could also be difficult to attend in person, eg long waiting times, etc. On the whole she felt that online parents' evenings had been successful but was aware that alternative in person events were necessary in order to build relationships and this would form part of next term's work.</p>			
<p>13.31 The Assistant Headteacher and Director of Sixth Form pointed out that for the Sixth Form parents' evenings, the school followed up with any parents who had not booked a slot.</p>			
<p>13.32 Occasionally for those parents who were unable to attend, a written report was sent home.</p>			
<p>13.33 The parent governor asked whether this was the case for other year groups and the Headteacher confirmed this was.</p>			

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<p>13.34 Referring to the table 'Accepted offers by A-level subject' governors discussed Sixth Form class sizes.</p> <p>13.35 The Assistant Headteacher and Director of Sixth Form explained that the maximum class size was low 20s and sometimes two blocks were created for the most popular subjects.</p> <p>13.36 The Chair expressed concern about the high number of students who had accepted an offer to study Sociology next year, however the Assistant Headteacher and Director of Sixth Form expected that number to go down in September.</p> <p>13.37 A governor asked whether there was a risk of a subject being dropped due to a low uptake? The Headteacher advised that there was, however, for some subjects, such as Music, the school accepted the fact that the class sizes would be very low, but would nevertheless continue to offer Music at A Level in order to attract a higher calibre staff.</p> <p>13.38 Appendix 1 on pages 12 – 14 contained the key dates for summer term and Governors noted that events such as sports day and the school production would resume.</p> <p>13.39 The Headteacher and School Chaplain had recently attended a meeting at St Paul's Cathedral regarding an Evensong research project which would form part of the Wednesday afternoon wellbeing programme.</p> <p>13.40 Refer to the confidential minutes for the Headteacher's reports on staffing, safeguarding and exclusions.</p>			
<p>14. Report from the Chair</p> <p>14.1 The Chair had nothing further to report.</p>			
<p>15. Audit and Risk Management</p> <p>15.1 The Chair of the Audit and Risk Management Committee reminded governors that the Heads of other sub committees attended the meetings of this committee which provided a direct line of communication from each individual committee to the Audit and Risk Management Committee.</p>			

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<p>15.2 The Chair did not wish to duplicate work and therefore the committees were not required to go through Audit and Risk Management committee minutes in their entirety. The Committee Chairs should take any issues back to the committees where required.</p> <p>15.3 At the last meeting the committee had looked at IT in detail, including the risk of cyber-attacks.</p> <p>15.4 This was a small risk with a high impact therefore it needed to be prioritised. This was a major piece of work which the school was currently assessing. The Audit and Risk Management Committee had requested further feedback on this at the next meeting.</p> <p>15.5 The Committee had also requested an internal scrutiny on safeguarding and would receive feedback in the summer term which would in turn be reported back to the relevant committees.</p>			
<p>16. Governor Training & Development</p> <p>16.1 At the last meeting the Clerk had agreed to source training for the Link Governor for SEND, however she had been unable to attend.</p> <p>16.2 The Clerk would therefore look at sourcing alternative training options, including The Key online courses. Governors recognised the importance of ensuring that the Link Governor for SEND attended SEND training.</p> <p>16.3 As agreed earlier, the Clerk would also investigate online OFSTED awareness training for governors from The Key.</p> <p>16.4 The Clerk reminded governors that they could book onto any of the LDBS governor training courses.</p> <p>16.5 The Chair asked the new governors whether they had booked onto new governor training yet.</p> <p>16.6 Ms Delrita Agyapong confirmed that she had signed up for a course and Prof Saeema Ahmed-Kristensen would look into this.</p>	<p>Source alternative SEND training for Link Governor for SEND</p> <p>Investigate online OFSTED training options through The Key.</p> <p>Look into booking onto a new governor training course.</p>	<p>Clerk</p> <p>Clerk</p> <p>SAK</p>	<p>asap</p> <p>asap</p> <p>asap</p>

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<p>17. Any Other Business</p> <p>17.1 A governor had requested that careers provision through external consultants was put on the agenda.</p> <p>17.2 The Chair reminded governors to give as much notice as possible regarding items for AOB. In order to give members of staff more time to report back, this item would be carried forward to the next Curriculum Committee agenda.</p> <p>17.3 The Link Governor for Sixth Form had covered some aspects of this in his visit report.</p> <p>17.4 The Assistant Headteacher and Director of Sixth Form provided a brief outline of careers provision for the Sixth Form which included outside speakers and the use of an external careers advisor. Heads of Year had an overview of students' action plans.</p> <p>17.5 A governor asked whether students still did work experience? The Assistant Headteacher and Director of Sixth Form advised this was the case for Year 12.</p> <p>17.6 Governors learned that there was a new tool on Unifrog, the post 16 platform, which facilitated the sourcing of placements.</p> <p>17.7 A governor asked who had oversight of Gatsby benchmarks? This was the Assistant Headteacher and Director of Sixth Form for Sixth Form students and the Heads of Year lower down the school.</p> <p>17.8 The Assistant Headteacher and Director of Sixth Form explained that this linked in to an overview of PSHE. In addition, Unifrog could be used as a mapping tool for the Gatsby benchmarks.</p> <p><i>Rev Penny Seabrook left the meeting at 7.35pm and Mr Justin Bairamian took over as Chair</i></p>	<p>Bring forward to next Curriculum Committee agenda</p>	<p>Clerk</p>	<p>03/05/2022</p>

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<p>18. Date of Next Meeting</p> <p>17.1 The next meeting of the Full Governing Body will take place on Wednesday 13th July 2022 at 6.00pm.</p>			

The meeting closed at 7.50pm